

MINUTES

meeting: **SHADOW HEALTH AND WELL BEING BOARD**

date: **6 MARCH 2013**

PRESENT:-

Councillor Mrs S Samuels	-	Cabinet Member for Health and Well Being (Chair)
Councillor S Constable	-	Cabinet Member for Children and Families
Councillor S W Evans	-	Cabinet Member for Adult Services
C Green	-	Interim Strategic Director for Education and Enterprise
H Hibbs	-	Chief Operating Officer, Wolverhampton City Clinical Commissioning Group
G Howells	-	Wolverhampton LINK
R Jervis	-	Director of Public Health
S Norman	-	Strategic Director for Community
S Brown (Substitute for R Young)	-	Wolverhampton City Clinical Commissioning Group

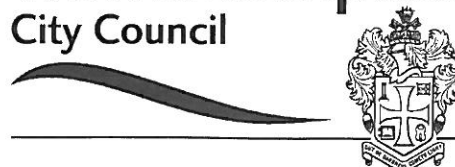
IN ATTENDANCE:-

W Bartlett	-	Project Director, NHS 111
N Benga (Substitute for S Cartwright)	-	Solihull and the Black Country, Local Area Team, NHS Commissioning Board
H Clarke (Substitute for K Jones)	-	Partnerships, Economy and Culture, Education and Enterprise
N Evans	-	West Midlands Police
V Griffin	-	Assistant Director- Health & Wellbeing, Community Directorate
K Roper	-	Head of Young Adults Commissioning Group, Community Directorate
J Viner	-	LINK Host Co-ordinator, Wolverhampton Voluntary Sector Council
L Banbury	-	Democratic Support Officer, Delivery Directorate

APOLOGIES FOR ABSENCE:-

An apology for absence was submitted on behalf of Councillor P Singh

Wolverhampton
City Council



PART I – OPEN ITEMS

Declarations of Interest

69. No interests were declared.

Minutes

70. Resolved:-
That the minutes of the meeting held on 9 January 2013 be approved as a correct record.

Draft Health and Well Being Strategy

71. Pursuant to minute 59, the Director of Public Health advised that the final draft of the Health and Well being Strategy was now ready for proof reading and subsequent publication.

Matters Arising

A report of the Democratic Support Officer was submitted, which apprised the Board of the current position with a variety of matters considered at previous meetings.

A question was raised about the date of the Health Summit; the Board were advised that the CCG Launch was due to take place on 13 March the invites for which already be sent out.

72. Resolved:-
That the report be received.

111 Update

W Bartlett presented a report, which provided an update on local implementation of NHS 111, a new free telephone service being introduced nationally to make it easier for people to access local health services. Responding to questions the Officer advised that:-

- a soft launch was planned for 12 March 2013 and a full public launch approximately two weeks later;
- a company called 'Language Line' would be on call to respond within ten minutes in the event that people struggled due to English not being their first language;
- the following processes had been established to monitor and evaluate the service –
 1. regular data set updates
 2. patient experience surveys
 3. 'lessons learned' surveys six months after implementation
 4. full benefits review twelve to eighteen months after implementation

The Director of Public Health stressed the need for robust communication in respect of Electronic Patient Records (EPR)

73. Resolved:-
That the report be received.

Progress on the Key Priorities from the Health and Well Being Strategy

74. Updates were presented on the following key priorities from the Health and Well Being Strategy as follows:-

- Alcohol – Consultation had taken place with a wide variety of partners and organisations, including the Council’s Licensing Committee and Responsible Authorities Forum. The Cabinet Member for Health and Well Being had signed off the consultation responses on 4 February. A minimum price of 50p per alcohol unit was being advocated and this issue related to only a tiny element of the Strategy. (The Director of Public Health undertook to speak to Councillor S Evans outside the meeting to provide additional information on the Strategy). The Strategy would be integral part of the Council’s ‘Keep it Safe’ campaign.
- Cardio Vascular Disease – The Director of Public Health advised that there were three core components to the Plan, which were:-
 1. Work Place Health Initiative, which had been piloted with 150 employees. It was hoped to extend the initiative across the Council.
 2. Public Health input into planning processes – meetings commenced with the Council’s Planning Team.
 3. Council and CCG Wide Healthy Lifestyle Policy – this would be the subject of an options appraisal for consideration at a future meeting of the Health and Well Being Board.
- Child Poverty – H Clarke advised that consideration was currently being given to a revised strategy, introducing a number of levels of interventions with a focus on prevention and breaking the cycle, together with a more focussed targeting of resources. A comprehensive exercise of current activities had been undertaken. A number of evidence based approaches were currently being considered and feedback would be made to a future meeting of the Health and Well Being Board.

The Chair requested that written reports, rather than verbal updates, be presented in future where possible. Councillor Evans requested that future reports to the Board include information on a Ward basis for comparison purposes.

Draft Health and Well Being Strategy

75. V Griffin advised that a Task and Finish Group and been established following the last away day and would meet for the third time in the near future. Recommendations from the meeting would be presented to the next away day, scheduled to take place on 10 April.

It was suggested that the first away day for the Health and Well being Board could focus on outcomes from the Francis Report; other potential themed areas were the future of joint commissioning and integrated care and assessment.

It was noted that the Task and Finish Group struggled in terms of attendance and it was agreed that substitutes should be welcomed.

It was suggested that the following be invited to the themed event on the Francis Report:-

- Healthwatch
- NHS Trust Board
- Adult Safeguarding Board
- Overview and Scrutiny

Future Joint Commissioning Arrangements and New Governance Arrangements for Section 75 Pooled Budgets

V Griffin presented a report, which provided an update on proposed future governance arrangements relating to any pooled budgets under Section 75 of the National Health Service Act 2006 and the annual Framework Agreement with Wolverhampton City Council. From April 2013, the Health and Well Being Board will have formal and statutory responsibility for joint commissioning across Health and the Local Authority. The report also provided for the termination of the current Framework Agreement and Section 75 budgets to be managed through Service Level Agreement arrangements.

It was noted that work was ongoing to formalise the new governance arrangements and that some of the titles outlined on page 7 had changed.

76. Resolved:-

(a) That the revised governance arrangements for the performance management of any pooled budgets under Section 75 of the National health Service Act 2006 and the Framework Agreement be approved.

(b) That the current governance arrangements surrounding pooled budgets be terminated with effect from 31 March 2013.

(c) That, with effect from 1 April 2013, the Health and Well Being Board takes on formal responsibility for the performance monitoring for those areas of agreed joint commissioning and that the Joint Governance Group be terminated.

Clinical Commissioning Group – Authorisation Update

S Brown presented a report, which provided the Board with an update on the progress of the Clinical Commissioning Group (CCG).

77. Resolved:-
That the report be received.

Clinical Commissioning Group – Integrated Commissioning Plan

S Brown, Interim Commissioning Strategy Manager, provided a PowerPoint overview of the draft Integrated Commissioning Plan (ICP). The presentation gave an update on the development of the next draft of the ICP, an overview of additional requirements requested by the Local Area Team (LAT) and confirmed the way forward together with timescales.

The Officer undertook to supply Members of the Board with hard copies of the presentation as some of the slides, in particular the Plan on a page were difficult to read. He advised that the deadline for publication of the Plan on a page was 31 May 2013; the final version was due to be presented to the LAT by the end of March. It was expected that it would be a public facing document and the format and content was yet to be confirmed. Collaborative working was taking place with the Council in terms of finance and QIPP (quality, innovation, productivity and prevention).

In terms of providing information to the public and third sector, the Officer advised that a meeting was to be held with the Voluntary Sector Council the following week. He undertook to speak to V Griffin outside the meeting to discuss the need for a common website/format to publicise the Plan and to make it accessible and understandable.

78. That the presentation be received.

Development of Healthwatch Wolverhampton

K Roper presented a report, which apprised the Board of progress in developing a Healthwatch Wolverhampton in line with Department of Health guidance.

79. Resolved:-
That the report be received.

Feedback from Sub Groups

S Norman provided feedback on the Children's Trust Board and advised that the meeting the previous week had considered:-

- the commencement the following week of the Children's Safeguarding Peer Review;

- two papers around educational attainment/outcomes. A report would be presented to the next meeting on the School Improvement Strategy, and
- the commencement of consultation around Children's Centres in the City.

V Griffin presented a written report on the Adult Delivery Board, which provided details of key priorities for the ADB's work plan for 2013/14.

R Jervis advised that the next meeting of the Public Health Transition Board had been deferred to 18 March. She added that Cabinet had, the previous evening, approved the formal sign off of the Public Health Transfer scheme and authorised the Chief Executive, Strategic Director for Community and Solicitor to the Council to receive and sign the transfer scheme and any associated documentation.

80. Resolved:-

(a) That the reports be received.

(b) That the following priorities for the Adult Delivery Board be endorsed:-

- Dementia
- Long Term Conditions (including Diabetes)
- Urgent Care
- Mental Health
- Supported Housing
- Reablement and Prevention

Membership of the Health and Well Being Board

V Griffin presented a report, which outlined the current membership sought agreement to extensions to the membership of the Board.

It was noted that the Director of Public health had been omitted from the current membership details.

81. Resolved:-

That the additions to the Board as outlined in section 4 of the report be approved, subject to:-

- the deletion of options 3 and 4 as these are providers and their membership would be more suited to the Sub Groups;
- removal of the name Bob Jones in option 1, to enable a substitute to attend;
- representation from the NHS Commissioning Board, and
- representation from the Local Area Teams.

It was further agreed that there should be three representatives from the Clinical Commissioning Group, but they should not be specifically named.

6 March 2013

The Board was advised that Charles Green's name should be removed and replaced with the Strategic Director for Education and Enterprise. The Board and Officers noted that Charles Green would be leaving the Council in three weeks time and they wished him well for the future. The Chair extended a general thank you to all those involved in the Shadow Health and Well Being Board.